

## **ADDENDUM #1**

Date: May 27, 2025

This Addendum is applicable to work designated herein shall be understood to be and is an Addendum and as such shall be part of and included in the Contract.  
To all bidders for furnishing all labor and materials necessary for:

**DPW PROJECT NO. 21-605  
CEMETERY PROJECTS  
IDAHO DIVISION OF VETERANS SERVICES  
BLACKFOOT, IDAHO**

Failure to acknowledge receipt of this Addendum on the bid proposal form may result in rejection of your bid.

### **GENERAL ITEMS**

1. Attached are the Pre-bid Meeting minutes and sign in sheet for reference.

### **ELECTRICAL ITEMS**

1. The following manufacturers shall be approved for bidding only. Final approval shall be based on requirements of plans and specifications.

Description and Manufacturer

Light type A: Metalux, Daybrite

Lighting type AE: Metalux, Daybrite

Light type B: Metalux, Daybrite

Light type C: AFX, WAC

Light type D: Halo, Lightolier

List of sheets included:

**Pre-Bid Conference Agenda**

**Pre-Bid Conference Signup Sheet**

**END OF ADDENDUM NO. 1**

## Pre-bid Conference

**May 16, 2025 – 10:00 am**  
**DPW 21-605 IDVS: Cemetery Projects Blackfoot**  
**2651 Cromwell Ln, Blackfoot, Idaho 83221**

<b>Architect's Project Manager:</b> Nick Hansen ph - 208-522-8779 fax - 208-522-8785	<b>Project description:</b> A description of the Work of this project can be summarized to include: A 670 square foot addition to the existing administration building including one conference room and two toilet rooms. The existing building furnace will also be replaced.	
<b>Building square footage:</b> 670 sf  <b>Estimated Cost:</b> \$300,000.	<b>Bid submission date and time:</b> June 3, 2025, at 11:00 A.M.	<b>Bid submission location:</b> Idaho Division of Public Works 611 Wilson Ave #1 Pocatello, Idaho 83201
<b>Building permit issued by:</b> DOPL	<b>Construction Time:</b> 180 Calendar Days	<b>Liquidated damages/ day:</b> \$500.00
<b>Addendum Items:</b>		

### 1 Project Representatives and Attendees:

Martin Santoyo	DPW Project Manager	208-332-1919 <a href="mailto:martin.santoyo@adm.idaho.gov">martin.santoyo@adm.idaho.gov</a>
Nick Hansen	NBW Architects, P.A.	208-522-8779 <a href="mailto:nrh@nbwarchitects.com">nrh@nbwarchitects.com</a>
Mark Weaver	Agency Representative	208-701-7161 <a href="mailto:mark.weaver@veterans.idaho.gov">mark.weaver@veterans.idaho.gov</a>
Fred Richards	DPW Field Representative	208-678-1118 <a href="mailto:fred.richards@adm.idaho.gov">fred.richards@adm.idaho.gov</a>
Alan Clark	Alan Clark Construction	208-681-1255 <a href="mailto:alanclarkj@gmail.com">alanclarkj@gmail.com</a>
Scott Hitner	Staton Co.	541-525-7459 <a href="mailto:scott.hitner@statonco.com">scott.hitner@statonco.com</a>
Rodger Ford	HDCC	208-716-3533 <a href="mailto:highdesert.rodger@gmail.com">highdesert.rodger@gmail.com</a>

### 2. Bidding Information:

- a. The successful bidder must supply:
  - 1) Workers Compensation Insurance\*
  - 2) Commercial Liability Insurance\*
  - 3) Automobile Liability Insurance\*
  - 4) Performance and Payment Bonds \* (100%)

\* The cost of the above to be included in the contractor's bid.
- b. The following documents MUST be included with the Bid
  - 1) Bid Bond 5% including Power of Attorney.



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- 2) Affidavit Concerning Alcohol and Drug Free Workplace.
    - 3) Signed Bidder Acknowledgement statement
  - c. Division of Public Works license is required before bidding.
  - d. The Idaho Division of Occupational and Professional Licenses (DOPL Idaho) building permit fee is to be paid by the contractor and is to be included in the bid.
  - e. The SWPPP plan is to be prepared by the contractor.
3. **Addenda:**
- a. All addenda will be issued by the Architect, by email, if possible, no later than 4 days prior to bid opening.
  - b. All verbal agreements or instructions must be confirmed by written addenda.
  - c. Contractors are to bid the contract documents. Review documents carefully. Additional payments to the Contractor will not be made for items shown or specified in documents.
  - d. Requests for clarification shall be in writing and received by the architect 7 working days minimum prior to bid opening.
4. **Bid Opening:**
- a. Sealed bids will be accepted up to the specified time. Bidding will be closed at the exact specified time. Any or all Bids may be rejected by the Owner without cause. Bids will be opened and reviewed in a meeting following the time for receipt of bids.
  - b. Bids are to be submitted as outlined in the Project Manual. Be sure to execute and include additional documents required.
  - c. The bid form used will be the form provided. Faxed or emailed bids are not acceptable.
  - d. The Owner reserves the right to reject any or all bids and to waive any irregularity therein.
  - e. If all addenda are not acknowledged by number (1,2,3, etc.), on the bid form or if the bid form is not signed, all blanks not filled in or otherwise improperly filled out, the bid will be considered non-responsive.
  - f. The bid amount is to be listed in both written and numerical form. If there is a discrepancy between the two, the written amount will be used.
5. **Additional Items of Discussion:**
- a. No substitutions of materials or products not authorized by addendum.
  - b. Review drawings and specs.
  - c. Additional sets of plans available.
    - a. AGC Boise [www.idahoagc.org/plan-room](http://www.idahoagc.org/plan-room)
    - b. Blueprints Specialties [www.docuproject.com](http://www.docuproject.com)
    - c. NBW [www.nbw@nbwarchitects.com](mailto:www.nbw@nbwarchitects.com)
  - d. Contact NBW office to be added to the bidders list.
6. **Pre-Bid meeting notes and questions:**
- a. **Builders risk insurance shall be provided by general contractor and cost included in bid number.**
  - b. **All work on the project shall be coordinated with the cemetery to avoid work during funeral services.**
  - c. **The hours for the cemetery are 8am to 5pm. The contractor can be onsite before or after these hours if coordinated with the cemetery.**
  - d. **Contracts with the State of Idaho will take approximately 30 days after the Bid Opening.**
  - e. **It is the general contractor's responsibility to protect existing exterior concrete during construction.**



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## MONTHLY PROGRESS MEETING SIGN-IN

Project Name: **DPW 21-605 IDVS Cemetery Projects Blackfoot**  
Meeting Date: **May 16, 2025**

In Attendance:	Company:	Phone Number:	Email:
1. Alan Clark	Alan Clark Const.	208-681-1255	Alanclarkj@gmail.com
2. Scott Hitner	Stanton Co.	541-525-7459	Scott.Hitner@Stantonco.com
3. Mark Weaver	IDVS	(208) 201-7161	mark.weaver@veterans.idaho.gov
4. FRED RICHARDS	DPLU	208-269-0639	
5. Rodger Ford	HDCC	208-716-4533	highdesert.rodger@gmail.com
6. NICK HANSEN	NBW	208-522-8779	nrh@nbwarchitects.com
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